

Instructions on how to fill out the Rent Log:

1. Enter the day/week/month the tenant owes.
2. Enter the amount owed for that period.
3. Enter the amount the tenant paid for that period, if none, add \$0.00 to that spot.
4. Enter the balance owed for that period.
5. On the last line add the total rent due, total rent paid, and total balance due.

Example:

Day/Week/Month	Rent Due	Rent Paid	Balance Owed
January 2023	\$500.00	\$100.00	\$400.00
February 2023	\$500.00	\$0.00	\$900.00

